



**Alamo City Chapter of ASMC Executive Committee
Sam Houston Club, Ft Sam Houston
Meeting Minutes – 6 Aug 2008**

1. The Executive Committee meeting of the Alamo City Chapter of ASMC convened on 6 August 08 at 1145 hours in the Sam Houston Club, Bowie Room, Ft Sam Houston. Mr. Vaughn Caudill called the meeting to order.

2. ATTENDANCE:

<u>OFFICERS</u>	<u>PRESENT</u>	<u>ABSENT</u>
PRESIDENT	Patrick Reynolds (Vaughn Caudill Proxy)	
SECRETARY	Mike Snell	
EXECUTIVE OFFICER		
PRESIDENT-ELECT	Vaughn Caudill	
SECRETARY-ELECT		
GENERAL COUNSEL		Cormick Wong, 1 st Lt
TREASURER	Douglas Ochodnicky (Denise Perryman Proxy)	
ALTERNATE TREASURER		Celeste Carrola
<u>VICE PRESIDENTS:</u>		
AUDIT AGENCY	Angela Crawford	
BROOKS (HSW)		Teresa Vega
FT SAM HOUSTON (US Army North)	Andrea Powers	
FT SAM HOUSTON (MEDCOM)	Vaughn Caudill	
LACKLAND (AF ISR/Security Hill)	Frank Remington	
LACKLAND (37 CPTS)		Michael Sonderman, MSgt
LAUGHLIN		John Hansen, Maj
RANDOLPH (12 CPTS)	Ada Fromuth	
RANDOLPH (AETC)		James Lee, Capt
RANDOLPH (AFSVA)	John Fromuth	
<u>APPOINTED COMMITTEES:</u>		
AUDITOR	Fred Byrod	
AWARDS	Denise Perryman	
BUDGET		John Smith
CERTIFICATIONS		Joan Navarro
COMMUNITY SERVICE	Nida Soriano-Rosas	
COMPETITION		Gary Walker
CORPORATE MEMBERSHIP		Maurice (Rory) Chapman
ELECTIONS		Teresa Vega
HISTORIAN	Betty Ann Rosales (Mike Snell Proxy)	
MEMBERSHIP	Idanishia (Nisha) Cairo	
PDI LIAISON		Juliane Johnston
PDI LIAISON		Jim Hamilton
PDS LIAISON	Ellen Hester (Angela Crawford Proxy)	
PHOTOGRAPHER		Anthony Logan
PROGRAMS	LuAnn Trent (Denise Perryman Proxy)	
PUBLICATIONS/EDITOR		Jennifer Burdett
PUBLICITY	Charlene Houghton	
RETIRED MEMBERS LIAISON	Jane Keller	
SCHOLARSHIP	William Pazeretsky	
WEBMASTER		Gene Duffy

Members Required for Quorum: 17

Members/Proxy Present: 19

3. OPENING AND REMARKS: Mr. Vaughn Caudill welcomed the committee members to the August 2008 Alamo City Chapter Executive Meeting. Mr. Caudill opened the meeting directly to the Agenda (1145)

4. OLD BUSINESS:

a. PDS 09 – Discussion on Date for PDS to be held based on no reserved date. Discussion centered on using the 11th of February vice the 4th of February. Motion made by Jane Keller to reserve the center for the 11th if available with the 4th as the fallback date. Seconded by Denise Perryman. **Motion Passed on Voice Vote.** Discussion followed on costs of facilities.

Discussion on Theme for PDS 09. No Motion made. **Discussion Tabled until September.**

Discussion on Meals for PDS. Type of meal left for PDS Committee to determine for proposal. Discussion on paying for meals. As this is a no cost event, discussion centered on having attendees pay for meals. Further discussion on paying in advance vs. at the door for meal. Agreement on paying in advance to ensure payment. Ada Fromuth made Motion that Meals were to be paid for by attendees. Andrea Powers Seconded the motion. **Motion Passed on Voice Vote.** Discussion followed on provided meals for PDS workers. Agreed to let PDS Committee make recommendation to Exec Cmte.

b. Budget 2008-2009: New Year input Due Last Month

2008-2009 Budget proposal received just before meeting. Most committees had made no input. Requested close out cost from last year be annotated. Vaughn brought up discussion of Corporate membership participation. Discussion centered on why we were having decreased participation. Thoughts were on benefits. No recognition of Corporate attendees, and Word not getting out to Corporate attendees. Recommendation for Pat to talk to the Corporate Liaison for feedback.

Discussion on Luncheon Checklist as there was a line item of income. Luncheon checklist needs to be updated based on decision from 2006-2007 Committee to remove the \$1 addition and to round costs up to the next dollar. **Luncheon Checklist needs to be Updated. Discussion on needing assistance to help the Programs Chair. Please canvas your membership.**

Discussion on updating budget to reflect new scholarship quantities and amounts from 2007-2008 committee approved changes, and ancillary costs of stamps, frames, and certificates.

Discussion on line entry for membership rebates, needing to be lowered. Nisha will research rebates and provide info to budget and committee.

Budget discussion tabled pending questions above

c. 2008 – 2009 Chapter Theme

Pat Reynolds had asked that we discuss theme for 2008 and that it might track with the National PDI theme: “Building the Stars of the Future”. Proposed “**Alamo City Chapter – Where the Stars Shine**”. Good discussion. Motion by Andrea Powers to adopt. Seconded by Jane Keller. **Motion Passed on Voice Vote.**

d. Proposal to hold Luncheons the 3rd Thursday of every month (change for holidays as necessary) to help our member plan more easily. Discussion centered on September Closeout. September Luncheon will be the week of the 8th, date to be determined. December 11th tentatively booked. Discussion on better attendance earlier in month. Time 5-9. **Discussion tabled until next month for rest of the schedule.**

e. Sunshine Plaza Dates. August date changed to 23 August. Ada Fromuth made motion that rest of schedule be locked in using dates provided by Jane, and on the Calendar. John Fromuth seconded.

Motion Passed on Voice Vote.

Discussion on alternate items. Sponsors can work to get flyers out and gather team.

Animal shelter has generated 6 interested members for Converse shelter.

5. NEW BUSINESS:

a. Program and Calendar

CDFM Module 1 Teleconference Sites. AETC has expressed that they would like a site. Laughlin has indicated they do not need a site. No feedback has been received from other installations. **Mike Snell will re-send info to VPs for response.**

CDFM Module 4 (EDFMTC) Interest. **Mike Snell will request from VPs.** Organizations would need to pay for their employees to attend. Will ask Joan to get information on costs and duration.

b. Senior Leader Engagement

Mr. Reynolds has indicated that he intended to visit with each of the chapter organizations senior leaders in next 2 months, and would ask Vaughn to accompany him. Intent is to follow on with the successful Senior Leader discussions at the PDS in February and garner increased Senior Leader support for the chapter. Topics of discussion will include:

ASMC and what we can do for your organization and employees

Super-Luncheons and Professional Development training

Engage their support for the 2009 National PDI in San Antonio

Have January's luncheon be a Senior Leader's Luncheon, top notch speaker and have

RMs invite organization Commanders to attend.

Each VP was asked to provide contact info for their senior leader. Information can be e-mailed to Pat (Patrick.reynolds@us.army.mil) and to Mike Snell (mike.snell@us.army.mil). Need:

Organization name:

Senior Leader name and Rank/Grade:

Office Phone:

E-mail:

Official Mail address:

Mike Snell will resend request to VPs. Currently we have only had 3 responses.

6. Committee Reports:

a. Audit Report (Status Update). Fred picked up Book. Tabled until next Month

b. Newsletter - Articles need to be timely or the newsletter cannot be timely

c. Publicity – discussed Texas Public Radio. No item in budget. Since Budget has not been sent to Committee, members of the committee recommended it be submitted as a budget item.

d. Membership – Pat made recommendation to consider paying for 2 members to attend PDS as a membership boosting item. Discussion tabled until Pat returns. Nisha will break out new Membership Roster and send to VPs. VPs need to provide feedback. Nisha is going to research the Rebates.

7. Final Comments "Round Robin":

a. Vaughn: Need to get Luncheon Checklist updated.

VPs need to get Luncheon Info to their membership.

Mr. Caudill adjourned the Executive Meeting at 1250. The next Executive Meeting is scheduled for Wednesday, 3 September 2008, at 1130 at the Sam Houston Club at Ft Sam Houston.

Respectfully Submitted

Mike Snell, CDFM
Secretary
Alamo City Chapter
ASMC